

Ultimate™ Worksheets Module

The Ultimate™ Worksheet Module generates the Pharmacy Worksheet, Production Labels, Supplementary labels, Patient Information Leaflet and any other associated documentation as part of the same printing process.

Example - Stage 1

Data Fields are built into your existing word document in the design stage.

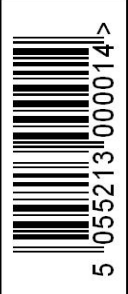
PHARMACY PRODUCTION UNIT – Worksheet Template

DRUG NAME	BARCODE																																			
PRODUCT DETAILS	BULK PRODUCT DETAILS																																			
Preparation Date: DATE OF OVERLABELING	Pack Size: PACK SIZE																																			
Expiry Date: EXPIRY DATE	Number Of Packs: NUMBER OF PACKS																																			
Batch Size: BATCH SIZE	Manf Name: MANUFACTURES NAME																																			
Batch Number: BATCH NUMBER	Manf Batch Number: MANUFACTURERS BATCH NUMBER																																			
POM / P: POM / P	Manf Expiry Date: MANUFACTURES EXPIRY DATE																																			
LABEL DETAILS																																				
Sample Main Label: IMAGE 1																																				
Sample Supplementary Label 1: IMAGE 2																																				
Printing Area Clear Checked By:																																				
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;"></th> <th style="width: 15%;">No. Issued</th> <th style="width: 15%;">No. Used</th> <th style="width: 15%;">Discrepancy</th> <th style="width: 30%;">Comments On Any Discrepancy</th> </tr> </thead> <tbody> <tr> <td>Main Labels:</td> <td style="text-align: center;">COPIES</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Additional Label (1):</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td>Additional Label (2):</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td>Blank Label:</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Labels Generated By:</td> <td colspan="2" style="text-align: center;">USERNAME</td> <td>Labels Checked By:</td> <td></td> </tr> <tr> <td>Authorised To Proceed With Labeling By:</td> <td colspan="4"></td> </tr> </tbody> </table>		No. Issued	No. Used	Discrepancy	Comments On Any Discrepancy	Main Labels:	COPIES				Additional Label (1):	-	-	-		Additional Label (2):	-	-	-		Blank Label:					Labels Generated By:	USERNAME		Labels Checked By:		Authorised To Proceed With Labeling By:				
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Printing Stage

At print time the data fields are populated and a sample label image is printed onto the worksheet.

PHARMACY PRODUCTION UNIT – Printed Worksheet

Aciclovir Tablets	5055213000014			
PRODUCT DETAILS	BULK PRODUCT DETAILS			
Preparation Date: 12/02/2010	Pack Size: 21			
Expiry Date: 01/12/2010	Number Of Packs: 1			
Batch Size: 1	Manf Name: Episys			
Batch Number: 1234567890	Manf Batch Number: 0987654			
POM / P: POM	Manf Expiry Date: 01/12/2010			
LABEL DETAILS				
Sample Main Label:				
<p style="color: red; margin: 0;">KEEP OUT OF THE REACH AND SIGHT OF CHILDREN</p> <p>(21) Aciclovir Capsules 250mg</p> <p>Take ONE capsule THREE times a day for days.</p> <p style="color: blue; font-size: small;">Take at regular intervals. Complete the prescribed course unless otherwise directed.</p> <p>Name: Date:</p> <p>BN: 1234567890 Do Not Use After: 01/12/2010</p> <p>Date of over-labelling: 30/03/2010</p> <p style="color: green; text-align: center;">Episys Hospitals NHS Trust</p>				
Sample Supplementary Label 1:				
<p>Do NOT use for more than 4 weeks after opening</p> <p>Date of opening</p>				
Printing Area Clear Checked By:				
	No. Issued	No. Used	Discrepancy	Comments On Any Discrepancy
Main Labels:	1			
Additional Label (1):	-	-	-	
Additional Label (2):	-	-	-	
Blank Label:				
Labels Generated By:	John Smith		Labels Checked By:	
Authorised To Proceed With Labeling By:				

****Highlighting is to show data entry points and doesn't appear on final printed worksheet****

Features and Benefits

MHRA, 21CFR Part 11 and GAMP Compliant Product

- Auto-log out
- Mandatory Password Changes
- 3 strikes and your out
- Audit Trail

Validated Product with Supporting documentation.

- Validation Certificate
- Ultimate Product Test Plan
- Test Procedure Results
- Functional Specification
- Release History
- Issue register

Use your own Approved Worksheet Template

- No need to re-design your worksheets. You can link in any worksheet created in Microsoft Word.
- You can rationalize down hundreds of worksheets to a few worksheet templates, which are much easier to manage.

Any of the below can be combined into the same print job

- Worksheet
- Production Labels
- Supplementary Labels (barcode labels)
- Header and Footer Labels
- Dispatch Note
- Certificate of Compliance
- Patient information Leaflet

Worksheet Approval Process (requires Ultimate™ Approvals Module).

- Only approved worksheets can be printed
- Version Numbering can be recorded and updated.
- Electronic signatures are used to drive the process

Ability to preview Worksheets and labels prior to printing.

- Reduces errors
- Allows real time amendments to be to data entered at print time.

Calculations

Final Volumes, Infusion rates and expiry dates can be automatically calculated.

Automatically assigned batch Numbers

Batch numbers can be configured by the user and automatically assigned.

Sample Label images

A copy of the exact printed label can be inserted onto the worksheet at print time.

Printing to the nearest full sheet (Laser Labels)

The system can be set to print to the nearest full sheet.